



City of San Antonio

Agenda Memorandum

Agenda Item Number: 3

Agenda Date: November 1, 2021

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Aviation Department

DEPARTMENT HEAD: Jesus H. Saenz Jr.

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-Solicitation High Profile Item for Airport Terminal Planning Services

SUMMARY:

The City of San Antonio is soliciting qualifications for Airport Terminal Planning Services. The selected consultant will develop advanced planning documents for projects coming out of the Strategic Development Plan. Tasks may include financial analysis, phasing, recommendations on delivery methods for terminal, roadway, airfield, or support facilities projects.

BACKGROUND INFORMATION:

Department: Aviation
Solicitation Type: Request for Qualifications
Contract Value: \$2.5 Million
Term of Contract: 1 year with 2, 1-year renewal options
Release Date: November 17, 2021
Closing Date: January 7, 2022
Proposed Council Date: May 19, 2022
Evaluation Criteria:

· Experience, Background, Qualifications of Respondent, Key Personnel and Key Subconsultants: 55 points

· Understanding of the Project and Propose Management Plan: 25 points

· Disadvantaged Business Enterprise (DBE) Program: 20 points

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

SBEDA Program: Not Applicable

Voting Members:

· Jeff Coyle, Assistant City Manager, City Manager's Office

· Thomas Bartlett, Deputy Aviation Director, Aviation Department

· Syed Mehdi, Chief Strategy and Innovation Officer, Aviation Department

· Ryan Hall, Airport Principal Planner, Aviation Department

· Aurelina Pena-Prado, Senior Supply Chain Leader, Boeing Company

· Marsha Hendler, CEO, TerraFina Energy LLC

ISSUE:

For briefing purposes only

FISCAL IMPACT:

For briefing purposes only

ALTERNATIVES:

For briefing purposes only

RECOMMENDATION:

For briefing purposes only